



Natural Resources Conservation Service
Wallace F. Bennett Federal Building
125 South State Street, Room 4402
Salt Lake City, UT 84138-1100

April 29, 2008

UTAH BULLETIN NO. UT360-08-06

SUBJECT: PER - STUDENT EMPLOYMENT PROGRAM

Purpose: To provide guidance in filling positions under the Student Employment Program.

Expiration Date: September 30, 2008

NRCS-Utah is in the process of filling a large number of Student Temporary Employment Program (STEP) and Student Career Experience Program (SCEP) positions around the state. Filling these positions will accelerate implementation of the large workload we face as well as provide each student with a quality real-life work experience in a professional setting. We are encouraging a broad range of applicants for these positions and recruitment will take place at the local, state, and national levels, depending on the type of appointment.

Selecting officials will ensure the attached guidance is followed in filling these positions. Furthermore, the agency will not place selected individuals into offices where another family member is employed. These types of placements have the tendency to disrupt the work environment and do not provide the student with a realistic view of the professional work place.

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TODD C. NIELSON
State Administrative Officer

Attachment

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